

# Common Teacher Recommendation Principal/Counselor Recommendation Form Grades 6 - 12

Name of Applicant: \_\_\_\_\_

Applicant for Grade: \_\_\_\_\_

Name of school completing recommendation: \_\_\_\_\_

***Principal/Counselor** - Please complete this confidential form electronically or by hand. This recommendation form will be treated confidentially and will not be shared with parents. You may wish to retain the original copy for your files to send to additional schools.*

*Thank you for your cooperation and honesty. The student's application cannot be processed until the form is received in the Admissions Office, so please complete the process as soon as possible. Deadlines are determined by individual schools.*

*Please place an "x" in the appropriate box below and comment. Thank you.*

## Academic Skills

<i>Ratings</i>	<i>Truly Outstanding</i>	<i>Excellent</i>	<i>Above Average</i>	<i>Average</i>	<i>Below Average</i>	<i>Comments</i>
Demonstrates ability to work independently						
Perseveres in spite of difficulty						
Works cooperatively						
Enjoys new challenges						
Demonstrates appropriate energy level						
Demonstrates ability to stay on task						
Exhibits appropriate work ethic						

## Social Skills

<i>Ratings</i>	<i>Truly Outstanding</i>	<i>Excellent</i>	<i>Above Average</i>	<i>Average</i>	<i>Below Average</i>	<i>Comments</i>
Responds positively to constructive criticism						
Establishes friendships easily						
Is comfortable in a group						
Is respectful of faculty						
Is respected by peers						
Demonstrates self-control						
Takes responsibility for belongings						
Is cooperative						
Demonstrates appropriate behavior						
Exhibits emotional maturity						
Demonstrates appropriate energy level						
Takes pride in appearance						

- Is the applicant habitually tardy or absent? ☐ Yes ☐ No

If yes, please explain. \_\_\_\_\_

- Is the applicant in good financial standing with your school? ☐ Yes ☐ No

If no, please explain. \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Applicant for Grade \_\_\_\_\_

- Has the applicant been disciplined for a severe infraction? ☐ Yes ☐ No

If yes, please explain. \_\_\_\_\_

- Please describe any special teaching or testing accommodations/modifications that have been provided for the applicant in the classroom.

- This applicant is:

☐ Highly Recommended ☐ Recommended ☐ Recommended with Reservation ☐ Not Recommended

If you checked "Recommended with Reservation" or "Not Recommended," please explain. If the same recommendation is not appropriate for all the schools to which the applicant is applying, please explain. \_\_\_\_\_

- Is there anything regarding the applicant that would be helpful for the Admissions Committee to know? \_\_\_\_\_

- Is there anything regarding the family that would be helpful for the Admissions Committee to know? \_\_\_\_\_

- I would: ☐ like to or ☐ be willing to discuss this applicant by telephone.

If you have any additional information that will be helpful to the Admissions Committee in evaluating the applicant, please comment or if you prefer, write a narrative.

Signature of Principal/Counselor: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Name of School: \_\_\_\_\_

Telephone: \_\_\_\_\_

School Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_